

Please Note: **ISSA Cleantex Africa 2019** is in Hall 4, Gallagher Convention Centre, Midrand.  
**Exhibitor, Visitor & Contractor** Parking opposite main entrance on Richards Drive.

## Build-up Period

Build-up : 2 June (**after 12h00**) & 3 June 2019 (08h00-16h00)  
Hours : 12h00 – 17h00 (2<sup>nd</sup>) & 08h00-17h00 (3<sup>rd</sup>)

- Exhibitors who have **walk-on stand packages** should ideally only arrive on Monday, 3<sup>rd</sup> June.
- All stands must be completed and dressed by 16h00 on 3 June 2019.
- General hall security is applicable during this time.
- Exhibitors are welcome to collect their exhibitor packs from the organisers' office from 2 June, 12h00 onwards. In the exhibitor packs will be additional information as well as you exhibitor badges.
- On the first day of the show, exhibitors will be allowed access into the parking and hall without their exhibitor badges, however, from then onwards, exhibitor badges must always be worn.

## Exhibition Period

Dates : 4 June to 6 June 2019  
Hall Opens : 1 ½ hour prior to the exhibition (for Exhibitors only) (**08h00**)  
Exhibition Hours : Tuesday & Wednesday: **09h30-17h00** daily  
Thursday: **09h30-16h30** (No entry to visitors after 16h00)

Exhibitor badges should always be worn for easy access into the hall on the official show days. **No Badge - No Access.** Should you lose/misplace your badge, this can be reprinted at a cost of **R50 per badge**, payable in cash at the organisers' office.

## Move-out Period

Portable items / Hand carried goods : Thursday, 6 June 2019 – 16h30-18h30  
Move out proper / Main breakdown : Friday, 7 June 2019 – 08h00 - 14h00

- Exhibitors are **not permitted to dismantle stands/remove merchandise or boxes from their stand prior to official closing of the exhibition at 16h30 on Thursday, 6 June 2019.**
- Hand-held goods may **only** be removed from the hall **between 16h30 to 18h30** on Thursday, 6 June 2019.
- Exhibitors are advised to ensure that they always have a member of staff on their stand during this period to avoid loss or damage to their property.
- No vehicles or trailers will be allowed access into the hall.

Move-out proper commences on Friday, 7 June 2019 at **08h00**. **Ensure that a representative is on the stand from 08h00 until all your goods have been removed.** All goods should be clear of the hall by **12h00**. The venue is booked until Friday afternoon only. Therefore, all security in the hall will cease at 13h00 on 7 June 2019. Any exhibit or material remaining after 13h00 will be removed at the exhibitor's expense – the organisers will not accept any responsibility for the return of these items.

## ISSA Cleantex Africa 2019 Organisers Office (Hall 4)

Operational from 2 to 3 June 2019 – 08h00-17h00  
4 to 6 June 2019 – 08h00-17h00  
7 June 2019 – 08h00-14h00

Telephone: 011 238 7848 / 072 6111 959  
e-mail: [info@cleantex.co.za](mailto:info@cleantex.co.za)

Fax: 0866 724 794  
web: [www.issacleantex.com](http://www.issacleantex.com)

Exhibition Director  
Operations, Accounts & Administration  
Organisers Office / Workshops / Seminars

Johann van Vuuren  
Nandé Jacobs  
Sue Klingenberg